

St. Dominic Education Commission
April 8, 2019

Attendance: Mark Goins (Candidate), Bill Cavanaugh, Kim Luebbering, Ken Streder, Patrick Lahni, Peter Gibbs , Juliane Belisle, Jessica Williams, Jen Bizaiillon, Mike Liderbach

Absent: Jeff Lively

1) Call to Order (7:00)

Work to keep to the times listed on agenda

2) Opening Prayer

3) Approval of March Minutes

4) **Principal's Report** (Cavanaugh) - 7:10...see full details at end of these minutes.

1) Up 25 enrollments from last month

Up 7 in preschool from last month

2) 2019/2020 Calendar presented: Several early dismissals are on Tuesdays (Juliane asked to consider possibility of Mondays or Fridays)

Considered approved unless any issues brought up by email by 4/18/19

3) Clarification that General Fund and Capital Improvement funds are separate. They never Mix!

4) Teacher Recognition - Bill has run out of gift cards

5) school survey climate: survey has not gone out yet, will be going out soon.

6) 2nd grader expeller due to unsafe behaviors. Suggested Bill reach out to 2nd grade families who may be waiting to register as this may impact that decisions.

7) Speech Night - Mrs. Sheehan working to make it warm environment

8) Seder Meal 6th grade - family event aligns well with Strategic plan family engagement

9) 8th grade talent show - May 16th

10) Mrs. Bonomini will not be returning

11) Interviewing in the evenings and Saturdays to fill openings

12) Surface Pros use in Jr. High: Offered Jr. high opportunities to shadow other school classrooms that are using tech well.

13) Fuller Networking a contract for a number of hours to help Mrs. Birk.

14) HSPT prep in the Library in w/ Mrs. Sheehan will occur over summer (as previously provided by Mary White)

5) Old Business (7:25)

● Election Committee (Peter, Patrick)

- Interested candidates: Mark Goins, Patrick Lahni, Joe Kruessel, Jessica Williams, Peter Gibbs

- This will force an actual election. We will consider the week after Easter for possible election date.
 - High school transition survey communication status (Juliane) - 7:30
 - Sent to Peter and Bill for review discussed summarizing comments to consider adding ONLY value added comments.
 - New uniform quarter-zip option status (Kim) - 7:35
 - Marketing committee should approve a logo for use
 - Black is heavier weight than Heather grey
 - High School Teacher Meetings status (Ken) - 7:40
 - They had one last Wed. English/ Social Studies
 - Another one this Thursday Math/Science
- 6) New Business 7:45
- Festival - Ed commission will chair kids duck pond booth (Peter has communicated to Gary Schloemer)
- 7) Committee Reports - 7:50
- **School Strategic Plan** - 7:50
 - Overall timeline/Scorecard Status - 7:50
 - https://drive.google.com/open?id=1tuJ4RCdiKF5K3bj_jo_P1V-YXvGFFPdb
 - Academic Excellence (Peter) - 7:55
 - Feb Update from Jan McReynolds: “working on grade level activities for critical thinking/problem solving. As far as implementation of activities/lessons, we have been incorporating these per grade level through strategies affiliated with our School Improvement Plan. Teachers were provided materials/resources as we have created a "resource library" for critical thinking/problem solving.”
 - Peter met with Jan again last week and got further updates/details on these initiatives. School making good progress on accreditation plan and attention to Strategic Plan initiatives. Peter will provide Ed Commission material shared by Jan via email.
 - Google Teacher Certification info forwarded to Bill/Mrs. Birck/Mrs. Sheehan by Peter.
 - Jr. High tablets being used in Language Arts (Mrs. Sheehan) & Science (Mrs. Cox)
 - STEM Club Grant (and zoo visit grant) being submitted by 4/12 by Amy Walter
 - What is staff perspective of strategic plan? - appears to be positive and on board. Notional feedback is that teachers are excited and recognized and feel supported.

- Catholic Culture/Community/Family (Kim) - 8:00
 - Critical Activity list will be coming out
 - Should there be a dress code committee and handbook needing modernizing?
 - Teacher suggested a teacher rep on Ed Com.
- Teacher Recognition/Engagement (Jessica) - 8:05
 - Culture survey is in draft, send to Cindy could be incentivised
 - Draft exit interview Q's
 - Bill will give them a try this year.
 - Draft of recruiting that is a bit more turnkey so that it can be used more easily
 - Draft of on boarding checklist
 - Hiring check list being updated
- Marketing/Communication (Mike + Peter) - 8:15
 - In March: Parent Press article and facebook post/picture about surface pro's in Jr. High
 - April Parent Press potential topics
 - Teacher recognition committee
 - How PBIS tie into accreditation
- **Tuition Credit** (Lahni) - 8:20 Still no word on Shop a Roo
 - Frisch's night 4/9
- **PTO** (Williams) - 8:25
 - Working to fill a few more positions
 - Walk a thon is May 10th
 - Book Fair the weekend after easter.
 - Wittich Scholarship awarded to a returning student
 - Community building activity in the spring
 - Still have a lot of funds available to spend.
- **Faith Formation** - 8:30
 - First communion May 4th

8) Next Meeting originally scheduled for Monday, May 13 will be moved to Monday May 20th at 7 pm in the School Library.

9) Closing Prayer

10) Adjournment

**Education Commission Mtg.
Principal's Report 4.8.19**

Agenda

1)Enrollment-We are down 17 students in Preschool at this time. We are down 11 students k-8 at this time. We still have not heard from some families and some families are coming back they just haven't paid/sent in registration forms.

Enrollment

Preschool-52

Kindergarten-39-30 Full Day, 9-half day

1-29

2-32

3-42

4-35

5-45

6-52

7-45

8-36

Total-407 Preschool-8

Total-355 k-8

2)Calendar for next school year-See Attached.

https://docs.google.com/document/d/1ZmP8tCyQsz8y6HdPdDcsvwHQ4FeKWalR2u_PszRoY-k/edit?usp=sharing

3)Capital Improvement money is separate from the school's general operating funds. Capital Improvement Funds go toward safety issues, building enhancements, and updating a classroom such as the technology room being moved. I believe there is incorrect information that is out there in this regard. This needs to be corrected.

4)Teacher Recognition Program. I have given out all the gift cards that PTO has given me a couple of months ago. This was well received by the teachers and they appreciated this very much. I asked that the PTO continue this program because it only improves moral for the teachers. I have received thank you's from the teachers.

5)School Survey Climate-I am working with Jessica on this and with Cindy Birck to get the survey to the teachers.

6)A student was expelled last week due to repeated behaviors that were not safe to other students.

7)Speech Night-8th grade-Thursday April 25, 7th Grade-Wednesday May 15th @ 7 pm in the library.

8) Seder Meal-6th graders are putting on a Seder Meal this Wednesday at 6 pm in O'Connor Hall. This is a culmination of the many things the students have learned in Religion and Social Studies this year.

9) May 16th-8th grade Talent Show and Showcase in the Gym at 7 pm.

10) Mrs. Bonomini will not be returning next year because she will be staying home with her baby due in August.

11) I need to fill the following positions for next year. I have been coming in on Saturdays and in the evenings to interview candidates.

1) 6th Grade

2) Music

3) Cafeteria Monitor- two days a week-Tuesday and Friday.

4) Front Desk Secretary-

5) Kindergarten

12) Surface Pros have been used in the Jr. High. Cindy has given the teachers their new laptops. Jr High will be learning One Note and Google Docs for the rest of the year. This from Mrs. Sheehan with regard to the Surface Pros.

"As far as my classes go, both the seventh and eighth grades are in the beginning stages of extended research projects. The eighth grade is working on exploring possible careers that interest them, which will require them to scour education and job sites for information. The seventh grade is researching topics that interest them beyond what they learn in the classroom, and learning how to vet websites for reliability and authenticity.

Both of these research projects will culminate in a paper and presentation. I am using a Chromecast in my classroom, so ideally, when students are ready to present their information, they will be able to cast directly from their tablets to my Sharp board. I am also looking to set up a Google Classroom for each of my classes, which will ease the turn-in of work and cut down on paper usage.

Being able to conduct research in the classroom, instead of going all the way down to the aux lab, will really make things easier!"

13) Mrs. Sheehan will be preparing 8th grade students for the HSPT in the library in July and August.